

Naval Education and  
Training Command

NAVEDTRA 12061  
1996 EDITION  
0502-LP-483-0702

Special  
Publication



# SUPPLEMENT 96-2

## Catalog of Nonresident Training Courses



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0502LP4830702

## FOREWORD

Supplement 96-2 to the *Catalog of Nonresident Training Courses, 1996 Edition*, NAVEDTRA 12061 contains the latest changes to nonresident training products, and articles of information about the Navy's Nonresident Training System and Advancement System.

**Users should keep this supplement with the main catalog (3-ring binder, screw-posts, etc.) Physical changes to the main catalog are NOT necessary. Treat the supplement as an extension of the main catalog, and always include it in your catalog research.**

The Navy Advancement Center Department, Naval Education and Training Program Management Support Activity (NETPMSA) will publish supplements to the *Catalog of Nonresident Training Courses* as needed to identify new nonresident training products. Each new supplement, identified with a one-up number, will incorporate the previous supplement.

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## NAVEDTRA 12061 CHANGES

The following pages contain changes to the 1996 Edition of NAVEDTRA 12061. Each change is preceded by a page number and a description of the change. The PAGE number correlates to the same PAGE in the current issue of the main catalog. For example, a supplement entry for PAGE 1-21 will affect a main catalog entry on PAGE 1-21.

**It's not necessary to make changes to the main catalog. Keep this supplement with the main catalog (3-ring binder, screw-posts, etc.) Check the supplement for additions/changes before you order, or make a decision, about a particular item.**

### PAGE viii

The following is an up-to-date listing of **OBSOLETE NONRESIDENT TRAINING COURSES**:

| OBSOLETE<br>NAVEDTRA | OBSOLETE<br>TITLE                            | OBSOLETE<br>DATE | CUT-OFF DATE | REPLACEMENT<br>NAVEDTRA |
|----------------------|--|------------------|--------------|-------------------------|
| 010-04-69-90         | NC 1&C PART IV                               | 9 JAN 96         | 09OCT96      | DISCONTINUED            |
| 10157                | QM3  | 11AUG95          | 11MAR97      | 72120                   |
| 10228-H1             | RM 3&2                                       | 23FEB95          | 17JUL96      | 72801                   |
| 10362-B1             | AG 1&C                                       | 13FEB96          | 13AUG97      | 82853                   |
| 10427-C              | STANDARD ORG & REGS<br>OF U.S. NAVY          | 14JUN94          | 05JUL96      | DISCONTINUED            |
| 10436-A1             | STORAGE & MATERIAL<br>HANDLING               | 14JUN94          | 05JUL96      | DISCONTINUED            |
| 10571-1              | HT 3&2                                       | 09FEB96          | 09JAN97      | 82219                   |
| 10640-J1             | EO 3&2                                       | 01APR95          | 01OCT96      | 82535                   |
| 10732-E2             | FINANCIAL MGMT IN THE<br>NAVY                | 11APR95          | 05JUL96      | DISCONTINUED            |
| 10738-B1             | SHIPHANDLING                                 | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 10907                | HISTORY OF THE<br>CHAPLAINS CORPS, PART<br>2 | 15MAY95          | 05JUL96      | 13094                   |
| 10921-C              | MARINE NAVIGATION,<br>COURSE 1               | 10NOV94          | 05JUL96      | DISCONTINUED            |
| 10946-B5             | NAVAL ARCTIC<br>OPERATIONS                   | 09DEC94          | 05JUL96      | DISCONTINUED            |
| 10976-D1             | DISBURSING PART 1                            | 29NOV94          | 05JUL96      | DISCONTINUED            |
| 12974                | MANEUVERING BOARD                            | 01OCT95          | 05JUL96      | DISCONTINUED            |

## NAVEDTRA 12061 CHANGES

| OBSOLETE<br>NAVEDTRA | OBSOLETE<br>TITLE                   | OBSOLETE<br>DATE | CUT-OFF DATE | REPLACEMENT<br>NAVEDTRA |
|----------------------|-------------------------------------|------------------|--------------|-------------------------|
| 13004-A              | REFRIGERATION<br>SYSTEMS            | 13DEC94          | 05JUL96      | DISCONTINUED            |
| 13065                | AMPHIBIOUS<br>OPERATIONS            | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 13072                | AMMO HANDLING                       | 28NOV95          | 28FEB97      | 13072-A                 |
| 13073                | WATCH OFFICER                       | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 13077                | MARINE NAVIGATION,<br>COURSE II     | 05DEC94          | 05JUL96      | DISCONTINUED            |
| 13081                | INVESTIGATIONS                      | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 13082                | NAVY REGULATIONS,<br>1990           | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 13083                | ENLISTED TRANSFER<br>MANUAL         | 07JUL95          | 05JUL96      | DISCONTINUED            |
| 13084                | SHIPS STORE AFLOAT                  | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 13085                | SUPPLY ASHORE                       | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 13087                | NAVAL MILITARY<br>PERSONNEL MANUAL  | 13DEC94          | 05JUL96      | DISCONTINUED            |
| 13088                | APPROPRIATION & COST<br>ACCOUNTING  | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 13091                | NAVY CORRESPONDENCE<br>MANUAL       | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 13092                | INTRODUCTION TO THE<br>3-M SYSTEMS  | 13DEC94          | 05JUL96      | DISCONTINUED            |
| 13098                | MILITARY JUSTICE<br>COURSE          | 13DEC94          | 05JUL96      | DISCONTINUED            |
| 13099-D              | EQUAL OPPORTUNITY IN<br>THE NAVY    | 01OCT95          | 01JUN96      | DISCONTINUED            |
| 13102-A1             | NAVAL OPERATIONS<br>ANALYSIS        | 30MAR95          | 05JUL96      | DISCONTINUED            |
| 13134-C              | BASIC<br>COMMUNICATIONS<br>DOCTRINE | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 172-16-00-84         | NEETS MODULE 16                     | 13JUN96          | 13JAN97      | 172-16-00-96            |
| 373-02-45-83         | PH MOD 2                            | 3AUG95           | 3DEC96       | 82700/82701             |
| 373-03-45-83         | PH MOD 3                            | 3AUG95           | 3DEC96       | 82700/82701             |
| 373-04-67-88         | PH MOD 4                            | 3AUG95           | 3SEP96       | 82700/82701             |
| 70574                | DC 1&C                              | 07JUN96          | 07JAN97      | 82222                   |
| 80058                | HUMAN BEHAVIOR                      | 01OCT95          | 05JUL96      | DISCONTINUED            |

## NAVEDTRA 12061 CHANGES

| OBSOLETE<br>NAVEDTRA | OBSOLETE<br>TITLE                                      | OBSOLETE<br>DATE | CUT-OFF DATE | REPLACEMENT<br>NAVEDTRA |
|----------------------|--|------------------|--------------|-------------------------|
| 80158-1              | QM2  | 11AUG95          | 11JUN96      | 72120                   |
| 80172                | OTA 3  | 01APR95          | 01MAY96      | 82474                   |
| 80197-1              | ET 3&2   | 15MAY95          | 01AUG96      | 82416                   |
| 80249                | PN3  | 27FEB96          | 27DEC96      | 82604                   |
| 80250                | PN2  | 27FEB96          | 27OCT96      | 82604                   |
| 80263                | DP3  | 30JAN96          | 30NOV96      | 82513                   |
| 80275                | DK 1&C   | 17OCT95          | 17NOV96      | 82660                   |
| 80278-1              | FC1  | 30OCT95          | 3JUL96       | 82409                   |
| 80279-A              | FCC  | 30OCT95          | 3AUG96       | 82409                   |
| 80298                | YN3  | 8AUG95           | 8JUN96       | 82613                   |
| 80346                | AO1  | 03OCT96          | 03JUL97      | 82309                   |
| 80389                | AV TECH 1&C  | 08DEC95          | 08OCT96      | DISCONTINUED            |
| 80479-1              | SEABEE COMBAT<br>HANDBOOK                              | 20MAR95          | 20MAY96      | 82003/82004             |
| 80600-A              | NCF/SEABEE CPO   | 12SEP95          | 12AUG96      | 82543                   |
| 80657-1              | UT1  | 15AUG95          | 15OCT96      | 82534                   |
| 80696                | EA3  | 15SEP95          | 15FEB97      | 80696-A                 |
| 80829                | MILITARY SEALIFT<br>COMMAND                            | 13DEC94          | 05JUL96      | DISCONTINUED            |
| 82122                | QM 1&C   | 11AUG95          | 11MAY96      | 82120                   |
| 82308                | AO 3&2   | 03OCT96          | 03JUL97      | 72309                   |
| 82511                | DP2  | 30JAN96          | 30JAN97      | 82513                   |
| 82540                | EA1  | 15AUG95          | 15DEC96      | 82540-A                 |
| 82960                | PRINCIPLES OF NAVAL<br>ENGINEERING                     | 01OCT95          | 01OCT97      | DISCONTINUED            |
| 82962                | FUNDAMENTALS OF<br>NAVAL INTELLIGENCE                  | 07JUL95          | 05JUL96      | DISCONTINUED            |
| 82963                | NAVAL CONTROL OF<br>SHIPPING                           | 07JUL95          | 05JUL96      | DISCONTINUED            |
| 82965                | COMBAT SYSTEMS AND<br>WEAPONS DEPARTMENT<br>MANAGEMENT | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 82970                | PRINCIPLES OF NAVAL<br>ORDNANCE/GUNNERY                | 07JUL95          | 05JUL96      | DISCONTINUED            |

## NAVEDTRA 12061 CHANGES

| OBSOLETE<br>NAVEDTRA | OBSOLETE<br>TITLE          | OBSOLETE<br>DATE | CUT-OFF DATE | REPLACEMENT<br>NAVEDTRA |
|----------------------|----------------------------|------------------|--------------|-------------------------|
| 82973                | SURFACE SHIP<br>OPERATIONS | 01OCT95          | 05JUL96      | DISCONTINUED            |
| 91249-B1             | HT 1&C                     | 09FEB96          | 09FEB97      | 82219                   |

## NAVEDTRA 12061 CHANGES

### **PAGES 1-12 and 1-13**

Aviation Ordnanceman 1, NAVEDTRA 10346 and NAVEDTRA 80346 and Aviation Ordnanceman 3 & 2, NAVEDTRA 12308 and NAVEDTRA 82308 have been replaced by:

### **AVIATION ORDNANCEMAN 1**

NRTC

EDITION: 1996

NAVEDTRA NUMBER: 82309

SN: 0503-LP-481-8800 QR: 10

ASSIGNMENTS: 6 PTS: 9

ANSWER KEY SN: 0504-LP-777-7600

### **AVIATION ORDNANCEMAN 3 & 2**

NRTC

EDITION: 1996

NAVEDTRA NUMBER: 72309

SN: 0503-LP-481-8700 QR: 20

ASSIGNMENTS: 11 PTS: 17

ANSWER KEY SN: 0504-LP-777-7500

### **AVIATION ORDNANCEMAN 3, 2, & 1**

TRAMAN

EDITION: 1996

NAVEDTRA: 12309

SN: 0502-LP-481-8600 QR: 30

Provides information to satisfy the occupational needs of the Aviation Ordnanceman in the following areas: bombs, fuzes, and associated components; aircraft rockets and rocket launchers; air-launched guided missiles and guided missile launchers; pyrotechnics, air-laid mines and torpedoes; M61A1 gun installation; ammunition loading; targets and associated equipment; ammunition handling equipment; suspension, arming, and releasing equipment; ammunition storage and handling afloat; ammunition storage and handling ashore; weapons assembly; aircraft loading and unloading procedures; aircraft weapons systems; aircraft weapons systems test equipment; and ammunition administration ashore and afloat.

### **PAGE 1-21**

Damage Controlman 1 & C, NAVEDTRA 70574 and Hull Maintenance Technician 1 & C, NAVEDTRA 10574 has been replaced by:

### **DAMAGE CONTROLMAN 1 & C**

NRTC

EDITION: 1996

NAVEDTRA NUMBER: 82222

SN: 0503-LP-483-3900 QR: 10

ASSIGNMENTS: 4 POINTS: 6

ANSWER KEY SN: 0504-LP-777-9600 QR: 1

TRAMAN

EDITION: 1996

NAVEDTRA NUMBER: 12222

SN: 0502-LP-483-3800 QR: 10

Provides training in the following subject matter areas: advancement and responsibilities; shop supervision; ship repair; damage control diagrams and blueprints; the damaged ship; damage control; and CBR contamination and decontamination.

### **PAGE 1-21**

Errata #1 has been replaced with Errata #2 for:

### **DAMAGE CONTROLMAN 3&2**

NAVEDTRA NUMBER: 80572

ERRATA #2 DATED: 1996

SN: 0503-LP-500-4722 QR: 25



## NAVEDTRA 12061 CHANGES

### PAGE 1-22

**Data Processing Technician Second Class, NAVEDTRA 12511/82511 and Data Processing Technician Third Class, NAVEDTRA 10263/80263 have been replaced by:**

#### **DATA PROCESSING TECHNICIAN 3 & 2**

**NRTC**

**EDITION: 1996**

**NAVEDTRA NUMBER: 82513**

**SN: 0503-LP-483-0600 QR: 20**

**ASSIGNMENTS: 8 POINTS: 12**

**ANSWER KEY SN: 0504-LP-777-9000 QR: 1**

**TRAMAN**

**EDITION: 1996**

**NAVEDTRA NUMBER: 12513**

**SN: 0502-LP-483-0400 QR: 20**

Prepares enlisted personnel for advancement to petty officer third and second class in the Data Processing Technician rating and is based on the DP3 and DP2 Occupational Standards. Topics are data processing and the DP rating, the digital computer and how it works, data and data preparation, number systems, coding systems, storage media, operating a computer system, computer software, computer operating systems, computer output, input/output control functions, magnetic media library functions, ADP security requirements, and microcomputer concepts. It covers supervision of data entry, magnetic media library, and computer operations; scheduling ADP production; and working with microcomputers and end users; data communications; local area networks (LANs); packaged software; system control languages; general data processing and digital computer concepts, as well as information about the rating and the tasks to which a DP3 or DP2 may be assigned.

### PAGE 1-31

**Errata #1 has been replaced with Errata #2 :**

#### **ENGINEERING AID BASIC**

**NAVEDTRA NUMBER: 10696-A**

**ERRATA #2 DATED: 1996**

**SN: 0502-LP-480-7802 QR: 15**

### PAGE 1-32

**The following items is NEW:**

#### **ENGINEMAN FUNDAMENTALS, VOL 1— RECIPROCATING ENGINES AND DRIVE MECHANISMS**

**NRTC**

**EDITION: 1996**

**NAVEDTRA NUMBER: 82170**

**SN: 0503-LP-483-8100 QR: 15**

**ASSIGNMENTS: 2 POINTS: 3**

**ANSWER KEY SN: 0504-LP-778-0100 QR: 1**

**TRAMAN**

**EDITION: 1996**

**NAVEDTRA NUMBER: 12170 QR: 15**

**SN: 0502-LP-483-7900**

Explains principles of operation for internal-combustion engines and their associated drive mechanisms. Presented in a new format.

### PAGE 1-39

**Add Errata #1 to Hull Maintenance Technician, NAVEDTRA 82219 and Errata #1 to Hull Maintenance Technician, NAVEDTRA 12219**

#### **HULL MAINTENANCE TECHNICIAN**

**NAVEDTRA NUMBER: 82219**

**ERRATA #1 DATED: 9603**

**SN: 0503-LP-479-6901 QR: 10**

**NAVEDTRA NUMBER: 12219**

**ERRATA #1 DATED: 9603**

**SN: 0502-LP-479-6801 QR: 10**

### PAGE 1-42

**Errata #1 has been replaced with Errata #2:**

#### **INTELLIGENCE SPECIALIST 3 & 2, VOL 2**

**NAVEDTRA NUMBER: 80272**

**ERRATA #2 DATED: 1996**

**SN: 0503-LP-500-1722 QR: 10**

## NAVEDTRA 12061 CHANGES

### **PAGE 1-51**

**Add ERRATA #1 to:**

#### **MINEMAN, VOL 4**

NAVEDTRA: 82451  
ERRATA: #1 DATED: 1996  
SN: 0503-LP-479-4501 QR: 5

### **PAGE 1-60**

**NEETS, Module 16—Introduction to Test Equipment,  
NAVEDTRA 172-16-00-84 has been replaced by:**

#### **NEETS, MODULE 16—INTRODUCTION TO TEST EQUIPMENT**

**NRTC**

EDITION: 1996  
NAVEDTRA NUMBER: 172-16-00-96  
SN: 0507-LP-481-2800 QR: 50  
ASSIGNMENTS: 3 POINTS: 5

**ANSWER KEY SN: 0504-LP-777-8800 QR: 1**

**TRAMAN**

EDITION: 1996  
NAVEDTRA NUMBER: B72-16-00-96  
SN: 0507-LP-481-2700 QR: 50

Presents general information on the fundamental concepts of test equipment. Topic 1 covers test equipment administration and use, focusing on Navy equipment-related programs and basic procedures. Topic 2 describes various types of measurements. Topic 3 discusses the use of basic meters. Topic 4 describes operating procedures for common Navy test equipment. Topic 5 covers special application test equipment used in the electronics field. Topic 6 explains the purpose and operation of the oscilloscope and spectrum analyzer.

### **PAGE 1-67**

**Add Errata #1 to:**

#### **QUARTERMASTER 3 & 2**

NAVEDTRA NUMBER: 72120  
ERRATA #1 DATED: 9601  
SN: 0503-LP-479-6601 QR: 20

### **PAGE 1-68**

**Delete Errata #1 for:**

#### **RELIGIOUS PROGRAM SPECIALIST 1 & C**

NAVEDTRA NUMBER: 10239-A  
SN: 0502-LP-215-8300

### **PAGE 1-69**

**Errata #1 has been replaced with Errata #2 for:**

#### **RELIGIOUS PROGRAM SPECIALIST 3 & 2, MODULE II**

NAVEDTRA NUMBER: 287-02-45-81  
ERRATA #2 DATED: 1996  
SN: 0507-LP-287-0202 QR: 15

## NAVEDTRA 12061 CHANGES

### PAGE 1-70

The following item is NEW:

#### SEABEE COMBAT HANDBOOK, VOL 2

NRTC

EDITION: 1996

NAVEDTRA NUMBER: 82004

SN: 0503-LP-482-1800 QR: 30

ASSIGNMENTS: 6 POINTS: 9

ANSWER KEY SN: 0504-LP-777-8600 QR: 1

#### TRAMAN

EDITION: 1996

NAVEDTRA NUMBER: 12004

SN: 0502-LP-482-1700 QR: 30

Consists of chapters on organization and operation of the combat operations center, organization and operation of the company command post, setup and control of medical evacuation (MEDEVAC), planning and development of defense tactics, counter ambush techniques, and CBR decontamination.

### PAGE 2-8

Module 25--Introduction to Cryptologic Technician (Administrative) Rating NSGTC 684-25-55-93 and NSCTC 63-25-55-93 have been replaced by:

#### MODULE 25--INTRODUCTION TO THE CRYPTOLOGIC TECHNICIAN (ADMINISTRATIVE) RATING

NSGTC NUMBER: 684-25-00-96 EDITION: 1996

ASSIGNMENTS: 3 POINTS: 5

NSGTP NUMBER: 683-25-00-96 EDITION: 1996

This publication provides a discussion on the Naval Security Group; CTA skills and personal qualities; naval correspondence; files, publications, and directives; general administration; and communications. While this publication was written especially for the men and women of the CTA rating, it may find applications in other ratings.

TIME LIMIT: 4 months.

## NAVEDTRA 12061 CHANGES

### PAGE 10-2

The following changes are effective for Table 3, Mandatory Rating-Specific TRAMANS and NRTCs. Changes are inside brackets [ ].

Table 3.--Mandatory Rating-Specific TRAMAN and NRTC  
Requirements for All Ratings

| RATING | TRAMAN/NRTC TITLE AND NAVEDTRA NUMBER                             |   |   |  |
|--------|---|---|---|--|
|        | E-4   | E-5   | E-6   | E-7  |
| AD     |   |   | [NONE]  |  |
| AE     |   |   | [NONE]  |  |
| AME    |   |   | AME 1&C 12318/82318<br>[DELETE<br>AMR SUPERVISOR 12011-A]   |  |
| AMH    |   |   | [NONE]  |  |
| AMS    |   |   | [NONE]  |  |
| AO     | [AO 3, 2, & 1 12309/<br>AO 3&2 72309]<br>AMR FUNDAMENTALS 12010-B |   | [AO 3, 2 & 1<br>12309/<br>AO1 82309]<br>[DELETE<br>AMR SUPERVISOR<br>12011-A]                           | [NONE]   |
| AS     |   |   | AS1<br>10358/80358<br>[DELETE<br>AMR SUPERVISOR<br>12011-A]   | [NONE]   |
| AT(I)  |   |   | [NONE]  |  |
| AT(O)  |   | [DELETE<br>AT2(O)<br>12330/82330]<br>AMR<br>FUNDAMENTALS<br>12010-B | AT1(O)<br>12331/82331<br>[DELETE<br>AMR SUPERVISOR<br>12011-A]  | [NONE]   |
| AZ     |   |   | [NONE]  |  |
| BU     |   |   | BU1<br>10649-G1/80649<br>NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004] | NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004] |

## NAVEDTRA 12061 CHANGES

| RATING | TRAMAN/NRTC TITLE AND NAVEDTRA NUMBER                                     |  |   |  |
|--------|---|--|---|--|
|        | E-4   | E-5  | E-6   | E-7  |
| CE     |   |  | CE1 12525/82525<br>NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004]                                       | NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004] |
| CM     |   |  | CM ADVANCED<br>12528/82528<br>NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004]                            | NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004] |
| CTA    |   |  | NSG MOD 1<br>683-01-00-91<br>684-01-00-91<br>[NSG MOD 31<br>683-31-00-96<br>684-31-00-96]   |  |
| CTM    |   | NSG MOD 11<br>683-11-00-94<br>684-11-00-94<br>NSG MOD 34<br>683-34-00-95<br>684-34-00-95<br>NSG MOD 22<br>683-22-00-92<br>684-22-00-92<br>[NEETS MOD 14<br>NET 172-14-00-84] |   |  |
| CTR    | [DELETE<br>EA-106 AND<br>EA-162]  | [DELETE<br>EA-106 AND<br>EA-162]   | [DELETE<br>EA-106 AND<br>EA-162]  | [DELETE<br>EA-106 AND<br>EA-162]   |
| DC     |   |  | [DC 1&C 12222/82222]  |  |
| DP     | [DP 3&2<br>12513/82513]<br>INTRO TO<br>PROGRAMMING IN<br>BASIC<br>10079-2 | [DP 3&2<br>12513/82513]  |   |  |
| EA     |   | [SEABEE COMBAT<br>HANDBOOK V1<br>12003/82003]  | EA INTERMEDIATE<br>& ADVANCED<br>12540<br>EA1 82540-A<br>NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004] | NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004] |

## NAVEDTRA 12061 CHANGES

| RATING | TRAMAN/NRTC TITLE AND NAVEDTRA NUMBER                              |     |  |  |
|--------|--|-----|--|--|
|        | E-4  | E-5 | E-6  | E-7  |
| EN     | EN3<br>10539/80539<br>[EN<br>FUNDAMENTALS<br>VOL 1<br>12170/82170] |     |  |  |
| EO     |  |     | EO ADVANCED<br>12537/82537<br>NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004] | NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004] |
| PR     |  |     | PR 1&C 10330/80330<br>[DELETE<br>AMR SUPERVISOR 12011-A]   |  |
| SW     |  |     | SW1<br>10654-E1/80654<br>NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004]      | NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT<br>HANDBOOK V2<br>12004/82004] |
| UT     |  |     | UT ADVANCED<br>12534/82534<br>NCF/SEABEE 1&C<br>12543/82543<br>[SEABEE COMBAT HANDBOOK V2<br>12004/82004]    |  |

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## **BIBS TO BE ISSUED TWICE A YEAR AND COVER SPECIFIC EXAMS**

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To help Sailors study for examinations, the Navy Advancement Center, Naval Education and Training Program Management Support Activity (NETPMSA), will begin issuing the *Bibliography for Advancement-in-Rate Examination Study (BIB)* for all ratings twice each year beginning September 1996.

Here is the new *BIB* issue schedule:

For January, February, and March 1997 active duty and Naval Reserve exams. *BIBs* will be issued immediately after September 1996 exams.

For August and September 1997 active duty and Naval Reserve exams. *BIBs* will be issued immediately after March 1997 exams.

This is an important change in the Navy's *BIB* policy, a change that will have a direct impact on every Sailor's study plan for advancement exams. Here's why:

- *BIBs* are more up to date. Increasing *BIB* issue to twice a year will enable exam writers to replace outdated references quicker.
- *BIBs* are now aligned with specific exams. *BIBs* will identify the exams they support. There will be no doubt about which references to study.
- *BIB* listings have been streamlined. Because *BIBs* are aligned with exams, only those references deemed necessary by the exam writer will be listed for study.
- *BIBs* have a clear purpose--exam support. *BIBs* have historically been developed to cover both Occupational Standards for the ratings and examinations. The new focus on examinations is intended to clarify the purpose of the *BIB*. Coverage for Occupational Standards will continue to be provided in training manuals (TRAMANS) and through on-the-job experiences, which require the use of *BIB* references in the course of regular in-rating work and watch standing.
- (For CTs). *MINIBIBs* will no longer be issued. The new *BIB* structure and the twice a year issue plan replaces *MINIBIBs*.

NETPMSA exam writers advise Sailors preparing for exams that advancement exams are not just "book" tests. Exam questions are written to reflect typical situations for the rate for which you are competing. Be sure to learn all you can on watch, on the job, in school, and by studying.

*BIBs* will be issued in two forms:

1. **Electronic downloading.** *BIBs* will continue to be available in electronic format from the following sources (this is the primary method of distribution):

- **NETPMSA Bulletin Board**--DSN 922-1394 or commercial (904) 452-1394. (This is the same bulletin board as for PQS.)
- **BUPERS ACCESS Bulletin Board**--DSN 224-8070 or commercial (800) 346-0217/0218/0227 or (703) 614-6059/8070/8076.
- **SALTS (Streamlined Automated Logistics Transmission System)** -  
-For information on how to access SALTS, see your Supply Department, or call DSN 442-1112 or commercial (215) 697-1112.

2. **On paper.** Starting September 1996, NETPMSA will mail each command one complete MASTER set of *BIBs* containing a *BIB* for each Navy rating. Thereafter, *BIBs* will be mailed each September and March to support the following January/February/March and August/September exams, respectively. Commands should use the master set of *BIBs* to make copies for local command distribution.

For more information about *BIBs*, contact the Navy Advancement Center at NETPMSA:

Phone: DSN 922-1383 or commercial (904) 452-1383

FAX: DSN 922-1819 or commercial (904) 452-1819

E-mail: [netpmsa.n3104@netpmsa.cnet.navy.mil](mailto:netpmsa.n3104@netpmsa.cnet.navy.mil)